

Rancho Romero's Guidelines and Rules for Dropping Off and Picking Up Students

The Rancho Romero staff and PTA have developed these guidelines in an effort to make the drop-off and pick-up of our children as safe and efficient as possible. Your cooperation, courtesy, and efforts in following these guidelines for the safety of your child and for the safety of all children at Rancho Romero are greatly appreciated.

Guidelines for Dropping off your child by car:

1. Stay in the designated lane along the right-hand side of Hemme until you reach the school entrance gate. When you have stopped at the curb in front of the school office, your child should always quickly exit the vehicle on the curb side for safety and in order to keep traffic moving smoothly.
2. Vehicles are prohibited from parking along the curb underneath the trees during drop off or any time. Vehicles will be ticketed if parked and/or left unattended in this area.
3. If you intend to park in the school parking lot and walk your child into the school, you must stay in the lane along the right-hand side of Hemme until you reach the school entrance gate. You may then move to the left lane and proceed to the front parking lot. From the parking lot, all pedestrians must walk towards Hemme, through the parking lot gate, and walk along the path under the trees and cross only in the crosswalks. Do not attempt to walk across the lane of oncoming vehicles that are dropping off students.
4. If you park on Hemme, please drive past the school and park beyond the entrance gate. Walk your child along the path under the trees and cross only in the crosswalks. Do not attempt to walk across the lane of oncoming vehicles that are dropping off students.

Guidelines for Picking up your child by car:

1. Stay in the lane along the right-hand side of Hemme until you reach the school entrance gate.
2. If you plan to park in the front lot, you may move to the left-hand lane and proceed to the lot *only* after reaching the school entrance gate.
3. Kindergartens through third grade students are to be picked up along the curb in front of the school's administrative building.
4. All fourth and fifth grade students are to be picked up in the area under the trees. Drivers may merge to the left lane of traffic only after entering the school gate and proceed to the curb located under the trees.
5. Drivers picking up students in more than one grade level should make prior arrangements as to which loading area the vehicle/carpool will be loaded.
6. Please be prompt. Children are expected to be picked up on time.

Guidelines for students walking, biking or going to the YMCA

If heading to and from the Iron Horse Trail:

- Enter and exit the gate near the YMCA. Students are not to ride bikes on school grounds or on the sidewalk between the school and the Iron Horse Trail.
- Once on the Iron Horse Trail, students are to walk or bike on the right-hand side of the trail to allow for oncoming trail traffic or to allow other trail users to pass on the left.

If heading west on Hemme:

- All pedestrians must walk towards Hemme on the path under the trees and are to cross only in crosswalks.

Rules to Remember:

- Please do not use your cell phone while dropping off your child.
- Always use the marked crosswalks when walking towards the school. Never walk across the lanes of car traffic during drop off or pick up.
- Do not park in the spaces reserved for the Secretaries or the Principal.
- Do not drop off children in the portion of the lane of traffic in front of the YMCA.
- Do not use the Creative Learning Center as your drop-off and pick-up area.
- Do not use or park in nearby private driveways or private streets as a means to avoid traffic delays on Danville Blvd.
- Do not drop off students in the parking lot located in the back of the school. This parking lot is reserved for staff only.